


Election Commission Secretariat
 Identification System for Enhancing Access to Services (IDEA) Project (2nd Phase)
 Nirbachan Commission Bhaban (9th Floor)
 Agargaon, Dhaka

Invitation for Tender (OTM/NCT, Non-Consulting Services)

1.	Ministry/Division	Bangladesh Election Commission	
2.	Agency	Election Commission Secretariat	
3.	Procuring Entity Name	Project Director, Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase)	
4.	Procuring Entity District	Dhaka	
5.	Invitation for	Selection of Cleaner Service Providing Firm for IDEA Project (2 nd Phase)	
6.	Invitation for Tenders Ref: & Date	ECS/IDEA(2 nd Phase)/NCS-12.1/2021/ 33 Dated: 11 April 2021	
KEY INFORMATION			
7.	Procurement Method	Open Tender Method (OTM)	
8.	Budget & Source of Fund	GoB	
PARTICULAR INFORMATION			
9.	Project/Program Code	224331200	
10.	Tender Package No.	NCS-12.1	
11.	Tender Package Name	Selection of Cleaning Service Providing Firm for IDEA Project (2 nd Phase)	
12.	Tender Publication Date	12 April 2021	
13.	Tender Selling Last Date	03 May 2021	14:00 hrs
14.	Tender Closing Date & Time	04 May 2021	12:00 hrs
15.	Tender Opening date & Time	04 May 2021	12:30 hrs
16.	Name of Address of the Office	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Election Commission Bhaban (8 th Floor), (Room No-814) Agargaon, Dhaka-1207	
17.	Selling Tender Documents (Other)		
18.	Receiving Tender Documents		
19.	Opening Tender Documents	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Election Commission Bhaban (7 th Floor), (Room No-721) Agargaon, Dhaka-1207	
20.	Place/Date/Time of Pre Tender Meeting	Election Commission Bhaban (7 th Floor), (Room No-721) 22 April 2021, 12:00 hrs	
INFORMATION FOR TENDERER			
21.	Eligibility of Tenderer	1. Tenderers shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh. 3. Tenderers shall have to fulfil its obligation/obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Detail information has been provided in the tender document.	
22.	Brief Description of Services	To Deliver Cleaner service for the cleaning of Project office.	
23.	Price of Tender Documents (BDT)	Tk. 2000.00 (Two Thousand Only) Non –refundable.	
24.	Pkg No	Identification of Package	Tender Security
	NCS-12.1	To Deliver Cleaner service for the cleaning of Project office.	Completion Time in Weeks/Months
			Tk. 2,70,000/00 (Two Lac Seventy Thousand)
			04 (Four) Weeks After Contract
PROCURING ENTITY DETAILS			
25.	Name of Official Inviting Tender	Brigadier General Abul Kashem Md Fazlul Kader	
26.	Designation of Official Inviting Tender	Project Director, IDEA Project (2 nd Phase). Election Commission	
27.	Address of Inviting Tender	Bhaban (8 th Floor), Agargaon, Dhaka-1207	
28.	Contact Details of Official Inviting	Phone -55007490, 01716-287641	
29.	The Procuring Entity reserves the right to reject all Tenders or annul the Tender Proceedings		


 Brigadier General Abul Kashem Md Fazlul Kader
 Project Director
 IDEA Project (2nd Phase)