

BANGLADESH ELECTION COMMISSION
 Identification System for Enhancing Access to Services (IDEA) Project (2nd Phase)
 Nirbachan Bhaban (Floor-8)
 Agargaon, Dhaka-1207.
Invitation for Tenders

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH					
1	Ministry/Division	Bangladesh Election Commission			
2	Agency	Election Commission Secretariat			
3	Procuring Entity Name	Bangladesh Election Commission represented by Project Director, Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase)			
4	Procuring Entity District	Dhaka			
5	Invitation for	Office/Support Services (Data Entry Operator under Dhaka and Faridpur region) for the Project Office Operations.			
6	Invitation Ref. No. & Date	ECS/IDEA (2 nd Phase)/NCS-3/2021/23 ;Dated: 08 April 2021			
KEY INFORMATION					
7	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
8	Budget and Source of Funds	GoB (Development Budget)			
PARTICULAR INFORMATION					
9	Project / Program Code (if applicable)	224331200			
10	Project Name (if applicable)	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase)			
11	Tender Package No.	NCS-3			
12	Tender Package Name	Office/Support Services (Data Entry Operator under Dhaka and Faridpur region) for the Project Office Operations.			
		Date	Time		
13	Tender Publication Date	09 April 2021			
14	Pre-Tender Meeting Date and Time	19 April 2021		10:00 P.M.	
15	Tender Last Selling Date and Time	06 May 2021		03:00 P.M.	
16	Tender Closing Date and Time	09 May 2021		11:00 P.M.	
17	Tender Opening Date and Time	09 May 2021		11:30 P.M.	
18	Name & Address of the office(s)	Address			
	Selling Tender Document (Principal)	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Nirbachan Bhaban (Floor-8), Room No. 814, Agargaon, Dhaka-1207.			
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS					
19	Receiving Tender Document	Conference Room No. 721, IDEA Project (2 nd Phase), Nirbachan Bhaban (Floor-7), Agargaon, Dhaka-1207.			
20	Opening Tender Document				
21	Pre-Tender Meeting				
INFORMATION FOR TENDERER					
22	Eligibility of Tenderer	1. Tender shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organizations registered in Bangladesh. 3. Tenderers shall have to fulfil its obligation/obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Detail information has been provided in the tender document.			
23	Brief Description of Services	Office/Support Services (Data Entry Operator under Dhaka and Faridpur region) for the Project Office Operations.			
24	Price of Tender Document (Tk.)	BDT 2500.00 (Two thousand Five Hundred only) Non-refundable.			
25	Package No.	Identification of Package	Location	Tender Security Amount (Tk)	Completion Time in Weeks
	NCS-3	Office/Support Services (Data Entry Operator under Dhaka and Faridpur region) for the Project Office Operations.	Dhaka	19,00,000.00 (Nineteen Lac only)	4 (four) week from the date of signing contract.
PROCURING ENTITY DETAILS					
26	Name of Official Inviting Tender	Brigadier General Abul Kashem Md Fazlul Kader			
27	Designation of Official Inviting Tender	Project Director			
28	Address of Official Inviting Tender	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Nirbachan Bhaban (Floor-8), Agargaon, Dhaka-1207.			
29	Contact details of Official Inviting Tender	Telephone: 00-88-02-55007571; e-mail address: pd.idea.bd@gmail.com			
30	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.				



Abul Kashem Md Fazlul Kader
 Brigadier General
 Project Director