

**BANGLADESH ELECTION COMMISSION**  
 Identification System for Enhancing Access to Services (IDEA) Project (2<sup>nd</sup> Phase)  
 Nirbachan Bhaban (Floor-8)  
 Agargaon, Dhaka-1207.  
**Invitation for Tenders**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH				
1	Ministry/Division	Bangladesh Election Commission		
2	Agency	Election Commission Secretariat		
3	Procuring Entity Name	Bangladesh Election Commission represented by Project Director, Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase)		
4	Procuring Entity District	Dhaka		
5	Invitation for	Office/Support Services (Data Entry Operator under Sylhet and Mymensingh region) for the Project Office Operations.		
6	Invitation Ref. No. & Date	ECS/IDEA (2 <sup>nd</sup> Phase)/NCS-5/2021/27 ;Dated: 08 April 2021		
<b>KEY INFORMATION</b>				
7	Procurement Method	Open Tendering Method (OTM)		
<b>FUNDING INFORMATION</b>				
8	Budget and Source of Funds	GoB (Development Budget)		
<b>PARTICULAR INFORMATION</b>				
9	Project / Program Code (if applicable)	224331200		
10	Project Name (if applicable)	Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase)		
11	Tender Package No.	NCS-5		
12	Tender Package Name	Office/Support Services (Data Entry Operator under Sylhet and Mymensingh region) for the Project Office Operations.		
		<b>Date</b>	<b>Time</b>	
13	Tender Publication Date	09 April 2021		
14	Pre-Tender Meeting Date and Time	19 April 2021	12:00 P.M.	
15	Tender Last Selling Date and Time	06 May 2021	03:00 P.M.	
16	Tender Closing Date and Time	09 May 2021	11:00 A.M.	
17	Tender Opening Date and Time	09 May 2021	12:30 P.M.	
18	Name & Address of the office(s)	<b>Address</b>		
	Selling Tender Document (Principal)	Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase), Nirbachan Bhaban (Floor-8), Room No. 814, Agargaon, Dhaka-1207.		
<b>NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS</b>				
19	Receiving Tender Document	Conference Room No. 721, IDEA Project (2 <sup>nd</sup> Phase), Nirbachan Bhaban (Floor-7), Agargaon, Dhaka-1207.		
20	Opening Tender Document			
21	Pre-Tender Meeting			
<b>INFORMATION FOR TENDERER</b>				
22	Eligibility of Tenderer	1. Tender shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organizations registered in Bangladesh. 3. Tenderers shall have to fulfil its obligation/obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Detail information has been provided in the tender document.		
23	Brief Description of Services	Office/Support Services (Data Entry Operator under Sylhet and Mymensingh region) for the Project Office Operations.		
24	Price of Tender Document (Tk.)	BDT 2500.00 (Two thousand Five Hundred only) Non-refundable.		
25	Package No.	Identification of Package	Location	Tender Security Amount (Tk) Completion Time in Weeks
	NCS-5	Office/Support Services (Data Entry Operator under Sylhet and Mymensingh region) for the Project Office Operations.	Dhaka	22,00,000.00 (Twenty Two Lac) 4 (four) week from the date of signing contract.
<b>PROCURING ENTITY DETAILS</b>				
26	Name of Official Inviting Tender	Brigadier General Abul Kashem Md Fazlul Kader		
27	Designation of Official Inviting Tender	Project Director		
28	Address of Official Inviting Tender	Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase), Nirbachan Bhaban (Floor-8), Agargaon, Dhaka-1207.		
29	Contact details of Official Inviting Tender	Telephone: 00-88-02-55007571; e-mail address: pd.idea.bd@gmail.com		
30	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.			



Abul Kashem Md Fazlul Kader  
 Brigadier General  
 Project Director