


Election Commission Secretariat
 Identification System for Enhancing Access to Services (IDEA) Project (2nd Phase)
 Nirbachan Commission Bhaban (9th Floor)
 Agargaon, Dhaka

Invitation for Tender (OTM/NCT, Non-Consulting Services)

1.	Ministry/Division	Bangladesh Election Commission	
2.	Agency	Election Commission Secretariat	
3.	Procuring Entity Name	Project Director, Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase)	
4.	Procuring Entity District	Dhaka	
5.	Invitation for	Office/Support Service (294 Data Entry Operator & 15 Driver for Project Office)	
6.	Invitation for Tenders Ref: & Date	ECS/IDEA(2 nd Phase)/NCS-8/2021/ 39 Dated: 11 April 2021	
KEY INFORMATION			
7.	Procurement Method	Open Tender Method (OTM)	
8.	Budget & Source of Fund	GoB	
PARTICULAR INFORMATION			
9.	Project/Program Code	224331200	
10.	Tender Package No.	NCS-8	
11.	Tender Package Name	Office/Support Service (294 Data Entry Operator & 15 Driver for Project Office)	
12.	Tender Publication Date	12 April 2021	
13.	Tender Selling Last Date	09 May 2021	2:00 hrs
14.	Tender Closing Date & Time	11 May 2021	12:00 hrs
15.	Tender Opening date & Time	11 May 2021	12:30 hrs
16.	Name of Address of the Office	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Election Commission Bhaban (8 th Floor), (Room No-814) Agargaon, Dhaka-1207	
17.	Selling Tender Documents (Other)		
18.	Receiving Tender Documents		
19.	Opening Tender Documents	Identification System for Enhancing Access to Services (IDEA) Project (2 nd Phase), Election Commission Bhaban (7 th Floor), (Room No-721) Agargaon, Dhaka-1207	
20.	Place/Date/Time of Pre Tender Meeting	22 April 2021, 10:00 hrs Election Commission Bhaban (7 th Floor), (Room No-721)	
INFORMATION FOR TENDERER			
21.	Eligibility of Tenderer	<ol style="list-style-type: none"> 1. Tenderers shall have the legal capacity to enter into the contract under the applicable law. 2. Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh. 3. Tenderers shall have to fulfil its obligation/obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 4. Detail information has been provided in the tender document. 	
22.	Brief Description of Services	Deliver of Office/Support Service (294 Data Entry Operator & 15 Driver for Project Office)	
23.	Price of Tender Documents (BDT)	Tk. 2500.00 (Two Thousand Five Hundred Only) Non –refundable.	
24.	Pkg No	Identification of Package	Tender Security
	NCS-8	Delivery of Data Entry Operator & Driver for IDEA Project (2 nd Phase)	Completion Time in Weeks/Months
			Tk. 28,00,000/00 (Twenty Eight Lac)
			04(Four) Weeks from the date of signing Contract
PROCURING ENTITY DETAILS			
25.	Name of Official Inviting Tender	Brigadier General Abul Kashem Md Fazlul Kader	
26.	Designation of Official Inviting Tender	Project Director, IDEA Project (2 nd Phase). Election Commission Bhaban (8 th Floor), Agargaon, Dhaka-1207	
27.	Address of Inviting Tender		
28.	Contact Details of Official Inviting	Phone -55007490, 01716-287641	
29.	The Procuring Entity reserves the right to reject all Tenders or annul the Tender Proceedings		
 Brigadier General Abul Kashem Md Fazlul Kader Project Director IDEA Project (2 nd Phase)			