


**Election Commission Secretariat**  
 Identification System for Enhancing Access to Services (IDEA) Project (2<sup>nd</sup> Phase)  
 Nirbachan Commission Bhaban (8<sup>th</sup> Floor)  
 Agargaon, Dhaka

**Invitation for Tender (OTM)**

1.	Ministry/Division	Bangladesh Election Commission	
2.	Agency	Election Commission Secretariat	
3.	Procuring Entity Name	Project Director, Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase)	
4.	Procuring Entity District	Dhaka	
5.	Invitation for	Office Stationery for Project Office	
6.	Invitation for Tenders Ref: & Date	IDEA-2/DPD/PRO/GD-43/043/2021/1103 dated: 03 Nov 2021	
<b>KEY INFORMATION</b>			
7.	Procurement Method	Open Tender Method (OTM)	
8.	Budget & Source of Fund	GoB	
<b>PARTICULAR INFORMATION</b>			
9.	Project/Programm Code	224331200	
10.	Tender Package No.	GD-43	
11.	Tender Package Name	Office Stationery for Project Office	
12.	Tender Publication Date	04 Nov 2021	
13.	Tender Selling Last Date	21 Nov 2021	5:00 hrs
14.	Tender Closing Date & Time	22 Nov 2021	2:00 hrs
15.	Tender Opening date & Time	22 Nov 2021	2:30 hrs
16.	Name of Address of the Office	Identification System for Enhancing Access to Services (IDEA) Project (2 <sup>nd</sup> Phase), Election Commission Bhaban (8 <sup>th</sup> Floor), (Room No-814) Agargaon, Dhaka-1207	
17.	Selling Tender Documents (Other)		
18.	Receiving Tender Documents		
19.	Opening Tender Documents	Identification System for Enhancing Access to Services (IDEA) Project, Election Commission Bhaban (7 <sup>th</sup> Floor), (Room No-721) Agargaon, Dhaka-1207	
20.	Place/Date/Time of Pre Tender Meeting	N/A	
<b>INFORMATION FOR TENDERER</b>			
21.	Eligibility of Tenderer	To hold eligibility for supply of same category of Items (Office Stationery) and Financial or other Capability.	
22.	Short Description of Goods	Various Office Stationery	
23.	Price of Tender Documents (BDT)	Tk. 1000.00 ( One Thousand Five Hundred Only)	
24.	Lot	Identification of Lot	Tender Security
	01	Various Various Office Stationery	Tk. 42,000/00 (Taka Forty Two Thousand Only) (Pay Order)
			Completion Time in Weeks
			06 (Six) Weeks After Contract
<b>PROCURING ENTITY DETAILS</b>			
25.	Name of Official Inviting Tender	Brigadier General Abul Kashem Mohammed Fazlul Kader, ndc,psc	
26.	Designation of Official Inviting Tender	Project Director, IDEA Project (2 <sup>nd</sup> Phase), Election Commission Bhaban (8 <sup>th</sup> Floor), Agargaon, Dhaka-1207	
27.	Address of Inviting Tender		
28.	Contact Details of Official Inviting		
29.	Special Instructions	<p>a. The Purchaser reserves the right to accept any tender, to annul the Tender process, or to reject any or all tenders, at any time prior to contract award.</p> <p>b. If any printing mistake or any confusion arise about Tender at that time The public Procurement Ruls-2008 will applied</p> <p>c. NBR prescribes VAT &amp; IT will be deducted on bill.</p>	
 Brigadier General Abul Kashem Md Fazlul Kader, ndc,psc Project Director IDEA Project (2 <sup>nd</sup> Phase)			